



**SYSC Regular Board Meeting Minutes
February 7, 2011**

Board Member Reports

Called to Order: 7:15pm

ATTENDEE'S: Jeff Scarvie, Michelle LaVine, Kevin Meagher, Karen Pratt, Susan Thayer, Dawn Pastores, Tandi Thomas, Brian Spear, Keith Kilcoin, Karen Carrera, Stacie Carl, Jill Johnson

GUEST: Abby McNamee

Minutes from January Meeting - Stand as read

Community Forum: N/A

President – Jeff Scarvie

- Letter from the President to go out this week to the Sherwood Soccer community
- Club Head Coach – I will work with the Program Directors and Jill to define the job description. A panel will then be formed to conduct the initial screening interviews. If we have candidates identified in time, we may ask that they participate in Spring Academy and Competitive Tryouts. The final reviews of the candidates will be shared with the full Board and the finals candidates introduced as well.
- OYSA Annual General Meeting – Saturday, February 19th (registration due by this Wednesday, February 9th) – I am unable to attend. I've asked Dawn to attend as representative of the Club and Jill to attend the morning President's meeting in my place.
- Portland Timbers/Oregon ODP camp – we have the opportunity to host a camp this Spring/Summer.

Lance and Brian, hope all is well. I wanted to touch bases with you real quick about your club potentially hosting a Portland Timbers/Oregon ODP Boys and Girls camp this spring or summer. The Oregon ODP Boys side recently merged with the Portland Timbers MLS franchise and we are looking to set our camp schedule for the 2011 year. Obviously the excitement the Timbers have created in the state right now is at an all-time high and we want to give your club the opportunity

to host a camp during this exciting time. We're open to pretty much any dates over spring break and into the summer. We offer two, three, four and five-day camps and we would give you the option of choosing how many days you would like us to be there.

Our camp format is split up by two age groups. We would focus on the 6-9 year olds during the morning sessions, likely a 9-12 pm or 10-12 pm format. In the afternoon session, we would focus on the 10-14 year olds. This session would likely run 1-4 pm. We would ask your club for some assistance in obtaining fields. We would also ask your club to advertise the camp on your website and likely send an email or two out to your players to give them the camp information. We are more than willing offer part of the camp proceeds back to the club for your scholarship fund. I've given you a description of what we want to accomplish with both sets of age groups below.

Timbers Tots Camp Program (6-9 years old)

The Timbers Tots Camp Program (6-9 years old) will feature fun, age-appropriate exercises and activities designed to maximize instruction, develop technical improvement and build a love for the game. Our ideal 12:1 player-coach ratio will give coaches the opportunity to work with players in a small-group setting, allowing for more one-on-one time with each player.

Timbers Junior Olympic Camp Program (10-14 years old)

The Timber Junior Olympic Camp Program (10-14 years old) is a developmental and introductory tool for new families interested in the Timber Olympic Development Program. The purpose of the camp is to educate youth soccer players and their parents about Timber ODP. The Timber ODP program has become one of the top elite player programs in the Western Region of the United States and we take pride in advancing our players to the Regional and National level of youth soccer. The Timber Junior Olympic Camps are a combination of fast, intense training in small sided games for field players, and intense, fundamental keeper training for future goalkeepers. Speed of play (playing quickly with quality) and small-sided games will emphasize the proper attacking and defensive principles to excel at each age group.

The next step is for you guys to let me know if you're interested in hosting a camp. I look forward to hearing from you and please let me know if you have any questions.

Thanks guys!

Erik Lyslo, Oregon ODP Director, 503-626-4625, erik@oregonyouthsoccer.org

- Upcoming tournaments
 - Mt. Hood Challenge – to what extent, if any, do we want to sponsor/participate in this tournament this year?
 - ACTION ITEM: Jeff will follow up on the details. Do we have to be obligated to play?
 - Dates back up to the Jamboree again this year and also the Chinook Cup on the prior weekend.
 - Possible find alternate tournaments earlier in the month.
 - Another alternate is to take a “bye” on sponsoring on any tournament.
 - 2011 Blue Mountain Exchange – Tri-Cities – Feb. 26th & 27th, Pasco, WA
 - Determined that this is not a good fit for our competitive teams as this is the opening weekend of OPL Spring Season

Vice President – Jill Johnson

Met with Tandi:

- Review current financials
- Set goals to begin 2011-12 program budget
- Will evaluate current liability coverage for SYSC board members
- Identified the need to enhance financial tracking models with Apparel Inventory and Program registration/collections process

Met with Jeff Scarvie and Keith Kilcoin to discuss SYSC (to be discussed as “new” business). Following topics were discussed:

- Head Coach position and recruitment
- Debriefing on coaches meeting
- Spring Academy and Competitive Tryouts
- Open Board positions
- Need for improved communication to Sherwood soccer community (ie., website enhancements)
 - [ACTION ITEM](#): Jill will work with Kevin to get updates to the site started.
- Potential enhancements/growth of individual SYSC programs

Treasurer – Tandi Thomas

- January Financials were sent out to the board for review prior to meeting
- No reports for Rec and Indoor as they have been idle. Only included PDP and Competitive
- There are outstanding fee’s still for Competitive (approx \$1650)
 - Those families are on payments plans
 - Registrar has made attempts to contact but without success.
 - Karen, Tandi and Jill will meet to develop a strategy and options / alternatives for next season. Current season will be handled on an individual basis.
- Tandy & Jill worked through competitive budget planning this week.
- [ACTION ITEM](#) - Still trying to work through the contractor issue and if we need to have them register as a corporation. Jill will follow up with an attorney for information and Jeff will check with other clubs.
- [ACTION ITEM](#) - OYSA told Tandy that we had to register with the DOJ. When Tandi checked the DOJ said hat we needed to register with the Secretary of State as a non-profit. Tandi & Jill will work through this with legal assistance to find out how to best move forward.

Classic Director- Keith Kilcoin

Competitive Coaches Summit Meeting

- Held Competitive Coaches Summit Meeting with U11, U12 & U14 coaches. The U13 coach was unable to attend the meeting. Jeff Scarvie and I presented the evaluations to the coaches and discussed various comments from the parents and players with the coaches. We also discussed coaches pay, paying assistant coaches, keeper training, Spring Academy, Program Plan, having weekly coaches updates, Developing the Boys Program, Mid-Year reviews, updating biographies,

coaches placement, and Competitive Tryouts. We are looking at having another Coaches Summit Meeting in August which would include all of the head coaches and the assistants.

Cathy Wilson

- On Wednesday, February 2, I met with Cathy Wilson and discussed her interest in the program. Cathy is eager to get started and would like to work with someone in the program so she has a chance to meet people in the program and the parents of the players. Cathy also may be interested in a Board position if we can find the right fit for her. I am expecting to meet with Matt Simpson in the coming weeks to discuss his involvement in the program.

Miscellaneous:

- The next Competitive Council Meeting is scheduled for February 23rd. The location is to be determined.
- Submitted the article for the players that made the Oregon Olympic Development Program. We are planning on submitting the article to the Gazette as well.
- Payment of Assistant Coaches:
- The Competitive Program is going to pay all of the Assistant Competitive Coaches for February, March and April. The total cost will \$2,400 (\$200 x 4 coaches x 3 months). The money will be coming from the money that we have saved by only paying one coach during tournament and Fall seasons.
- I met with the U12 Assistant Coach to discuss her position with the Club. We discussed the Competitive Program, her current coaching assignment, the keeper program, and having a high level of expectations for the players. She is interested in the Keeper training Position.
- Previous Board Report information - some issues are still being managed at this time.
 - SYSC to develop Coaches Pay Scale
 - Fundraising - Club-based with team option
 - Opt-Out Clause at \$65.00 - Money to go to general Club fundraising Fund
 - Develop Concession Fundraising for home games Restaurant
 - Position - Sponsorship/Marketing?
 - Lance was looking for opportunities for Carlos to coach in the Club.
 - Lance was contacting Matt Simpson again to discuss Boys Program and coming onboard.
 - Boys Program - Keizer League, OPL, OYSA
 - Early March - Boys informational soccer meeting
 - Market Valley
 - Karen/Lance to make calls to community
- Establish On-going Goalkeeper Training in PDP as well as Competitive Programs.
- U15 - Hold Tryout in August with potential in November
 - Registration forms and \$100 non-refundable deposit
 - Carlos or Matt could coach

PDP – Brian Speer

- Spring Season
 - Starts 02/27
 - 7 teams
 - 2 U10G, 2 U9G, 3 U8G

- Spring Academy
 - Online registration opens 02/07
 - Flyer sent to Sherwood School District Backpack distribution
- Website
 - Update sent to Kevin weekend of 02/05
- Philosophy
 - Boys participation rates
 - Increase level of communication/interest
 - “Recruiting” at Rec games
 - Girls participation rates
 - Maintain level of interest
 - Community involvement with teams
 - Helping Hands, Give’n’Gobble, etc.
 - “Club” atmosphere
 - PDP night at Sherwood High School Games?
 - Coaching continuing education
 - Keeper practices?
 - Fitness practices?
 - 1 PDP team per coach

REC/ Soccer 5 – Dawn P

- Timber’s tickets/ events.
 - Hammer out the way we will award participation in the event.
- Timber Summer Camp/exhibition
 - Contacted about it, not heard back.
- Emailed all coaches from last season asking who will coach this season. Making list.
- Want to begin sending home information pertaining to fall soccer sign ups as soon as Stacie is underway.

Indoor - Stacie Carl

- Advertising
 - Backpack mail sent Friday
 - Portable signs placed
 - Submitting March Gazette advertisement
 - Email to soccer community sent.
- Walk up registration scheduled for Saturday, February 26, 2011 at SMS.
- Have not heard back yet on any partnerships
- Working on donation basket for Sherwood Charter PAC.

Winter - (Open Position) – NO REPORT

Sponsorships - Karen Carrera – NO REPORT

Referee Coordinator – Susan T

- Held Grade 8 referee class on Friday and Saturday January 28th and 29th. We had a total of 16 kids participate. 15 kids passed the test and received their Grade 8 licensing. Out of the 16 participants we had 8 from Sherwood.
- A reminder message will be sent to all Sherwood referee's that they will be required to re-certify in order to referee for SYSC in the fall.
- Need to take Sherwood Indoor off of Oregon Soccer Central since we use the field house for referees.

Event Coordinator - (OPEN POSITION) NO REPORT

Head Coach (OPEN POSITION) NO REPORT

Registrar- Karen Pratt

Indoor

- Indoor registration started on Feb. 1 – as of this morning we have 63 players registered and 9 coaches.
- Backpack flyer was delivered to the elementary schools last week and should have gone home last Friday. One request for financial aid so far.
- Walk Up registration set for Feb. 26, from 9a.m. – 1 p.m. at Sherwood Middle School.

PDP

- 7 teams are registered for spring PDP league through FC Portland Academy.
 - Kelly Holloway has 3 U8 girls teams and 1 U10 girls team
 - Brian Speer has 1 U10 girls team
 - Abby McNamee has 1 U9 girls team
 - Steve Boughey has 1 U9 girls team

Spring Academy

- Spring Academy registration opens today – 1 registration so far.
- Will be sending out an email regarding spring academy to appropriate age groups this afternoon.

- Backpack flyer has been sent to district office for approval, have not heard back as of this morning.

Rec Program

- Starting to look at registration form changes that need to be done for upcoming season.

Marketing (OPEN POSITION) - Intermin Michelle LaVine

- Currently working with ad designer for Spring Academy & Indoor ads for the March Gazette
- Posted Indoor registration information on Club Facebook Page
- Posted Spring Academy information on Club Facebook Page

Field & Equipment Coordinator – Roger Voss NO REPORT

Website Coordinator – Kevin Meagher

- Bonzi opened up the registration in November to allow clubs to register for the new “face” for Bonzi
- Kevin registered for our club for this change.
- They are bringing on a system similar to “team snap”.
- Kevin would like to have this up by May 1 for Fall Registration.

Volunteer Coordinator – (OPEN POSITION) NO REPORT

Apparel Coordinator—(OPEN POSITION) NO REPORT

Old Business

- Motion made to officially change Susan’s title to Referee Coordinator (formerly interim)
- Decisions on Open Positions
 - To be discussed off line / email
- By-Law Revisions
- Next Meeting to be posted on the website

New Business

- Mt Hood Challenge 2011 – Covered in President Board Report
- Open Position of Head Coach – Covered in President Board Report
- Community Meeting – March 29, 2011
 - More PDP / Competitive oriented
 - **ACTION ITEM:** Michelle will work on securing a location

Meeting adjourned: 9:33pm

